

GOOD BEGINNINGS, GOOD ENDINGS

Name:

CAPITAL LETTERS

- Circle the letters that should be **capitalized** in each sentence.
- Make a diagonal mark through the letters that are capitalized, but should **not** be.

1. the instructions were clear. after a careful reading, i could understand them completely.
2. “what do you think you’re doing?” my Uncle jack asked.
3. “i’m putting together this gas grill,” i answered.
4. the newspaper said our new owner was “An industrial visionary.”
5. my new Car is an oldsmobile cutlass.

PROPER NOUNS

- Circle the letters that should be **capitalized** in each sentence.
- Make a diagonal mark through the letters that are capitalized, but should **not** be.

6. shakespeare was the most prolific author of the renaissance.
7. the nelsons spent thanksgiving Day with Relatives.
8. andy began work on thursday, april 23.
9. my Friend jon has two Nephews who fought in desert storm.
10. Additional Security guards will be hired for the talking heads concert.
11. The convention group caught the amtrak in omaha.
12. Ling applied for admission to the university of iowa.
13. In canada, some citizens speak french, and others speak english.
14. We followed the colorado river to the border of arizona.
15. Ammar works for apex construction company.

PROPER ADJECTIVES

- Circle the letters that should be **capitalized** in each sentence.

16. Amasu prefers italian dressing on her salad.
17. When I win the lottery, I intend to buy a polynesian island.
18. We were delayed at the canadian border.

WHEN *NOT* TO CAPITALIZE

- Circle the letters that should be **capitalized** in each sentence.
- Make a diagonal mark through the letters that are capitalized, but should **not** be.

19. The great plains are located in the midwest.
20. Cynthia turned West at the stop sign.
21. If my Cousin Kathy comes to the picnic, I know aunt Jan won't.
22. Jacob is an outstanding History student.
23. We went to a sri Lankan Restaurant in minneapolis.

WHEN TO USE QUESTION MARKS & PERIODS

- Place a period or a question mark at the end of each of these sentences.

24. Cyril asked me to find the new order that arrived today
25. Do you think we'll be finished by the end of the day
26. Today is colder than yesterday
27. When do you plan to order the supplies we need
28. Leave the packages on the counter by the window

OTHER USES FOR PERIODS & WHEN *NOT* TO USE PERIODS

- Use what you know about periods to correct these sentences.

29. The plane left Omaha, Neb, and arrived at Tampa Bay, Fla, at 2:23
30. Mr Dish and Dr P M Spoon left for the convention this morning
31. The patients' rooms measured 14 ft by 17 ft
32. I sold my used CD for \$3 99
33. Go ahead Explain what you mean

WHEN TO USE EXCLAMATION POINTS

- Use what you know about question marks, periods, and exclamation points to correct these sentences.

34. Help! I can't breathe?
35. I got my income tax forms in the mail today!
36. Will you check this order for me.
37. Those plumbers? Do you know what they did!
38. I'm amazed at how quickly she moved?